

Teresa Galloway
Office: W204
Email: tgalloway@jfkbsberlin.org
Website: msgalloway.info

CHEMISTRY & BIOLOGY & ELECTIVE CLASSROOM RULES

GALLOWAY STUDENT STATUS:

1. Be on time to class.
2. Be prepared for class with materials and completed assignments.
3. Be prepared to remain in class.
4. Work in cooperation with the teacher and other students.
5. Stay on task.

REQUIRED MATERIALS:

- Notebook
- Pencil, pen, highlighter,
- Calculator

CLASSROOM POLICY:

1. Students will be prepared to remain in class.
2. High school students should be aware of the value and expense of equipment, supplies, and our building. Please refrain from defacing the building, desks, tables, counters, equipment, and from wasting materials.
3. **NO FOOD OR DRINK IN THE CLASSROOM.**
4. Cheating will NOT be tolerated in any form. This includes copying on tests, talking during tests, or copying assignments prepared by another student. This WILL result in a zero for whoever is involved.

LABORATORY CONDUCT:

Appropriate laboratory conduct is a must. Students who fail to follow laboratory safety procedures will forfeit the opportunity to participate. This may result in loss of laboratory privileges for the entire year.

GRADING POLICY:

7 th , 8 th , 9 th , 10 th CHEMISTRY:	Major Grades: 30% including major tests and projects Minor Grades: 70% including quizzes, labs, and daily work
7 th , 9 th , 10 th BIOLOGY:	Major Grades: 30% including major tests and projects Minor Grades: 70% including quizzes, labs, and daily work
SCIENCE ELECTIVES:	Major Grades: 30% including major tests and projects Minor Grades: 70% including quizzes, labs, and daily work

TUTORIALS AND MAKE-UP SCHEDULE: *BY APPOINTMENT*

MAJOR EXAMS AND RETESTS:

If you miss a major exam or quiz for any reason, you must email me when you are absent to set a date to make up the quiz or test. It is your responsibility to make up exams and quizzes in a timely manner.

MAKE-UP WORK:

1. When you are absent OR on a school sponsored activity it is your responsibility to talk with your classmates, get a copy of their notes, check the website or come by and ask for a worksheet if needed. This must be done prior to the next class meeting. It is YOUR responsibility to keep up with missed work. School sponsored activities DO NOT give you the privilege of taking daily quizzes late.
2. Labs: THERE WILL BE NO LAB MAKE-UPS. Questions about the labs will be included on major exams.

TARDY POLICY:

1. See school handbook.
2. *You are expected to be in the classroom at your desk ready to begin when the tardy bell rings.*